

# St. Catherine Labouré Parish

## Religious Education Family Handbook 2017-2018



3535 Thornwood  
Glenview, IL 60026  
Religious Education Office  
847-724-2240  
Rectory 847-729-1414

## *Mission*

St. Catherine Labouré Parish provides a structured program for the religious education of elementary school children attending the public school system. The curriculum includes all dimensions of religious education: doctrine, scripture, liturgy, prayer, service and sacramental preparation. The curriculum is taught in the spirit of cooperative learning and hands on activities that connect religion to everyday experiences. Classes are available on Sunday mornings for kindergarten through eighth graders.

Additional liturgical experiences and activities are offered throughout the school year. Parental involvement is an important aspect to the development of the program. A volunteer form is given to every family to experience spiritual growth.

New catechists are always welcome to join our program. For additional information please call the religious education office at 847-724-2240 (Extension # 1)



**St. Catherine  
Labouré**

## Table of Contents

Admission Policies.....	6
Attendance Procedures.....	7
Catechists: Name and Grade .....	2
Celebrating Liturgy and Reconciliation.....	8
Discipline Procedures and Cell Phones .....	8
Grade Level Goals.....	4-5
Lost and Found.....	8
Parent Faith Formation.....	10
Parental Involvement .....	8
Protecting Children and Safety Plan.....	9
Sample Progress Report.....	3
Safety Procedures, Drop-Off/Pick-Up.....	7-8
Sacraments .....	9
Tuition Costs.....	6
Welcome Letter .....	1



Dear Parent,

Welcome to a new year of Religious Education. We are blessed about the prospect of working with you to ensure that your child receives an outstanding Catholic Religious Education experience. We believe that every child can be successful and that all of us play an important role in the development of your child's spiritual growth.

Our goal is to help parents stimulate faith development in their children through Liturgy, Eucharist, Scripture and Prayer. To help your children achieve this success, it is up to all of us to work together in a supportive and cooperative environment as we guide your child to grow in our faith. One of the most important ways to grow spiritually is to attend Sunday Liturgies together as a family.

Please use this handbook for information about our program. You can also stay informed by reading the church bulletin, and the parish web site at: [www.StCatherineLaboure.com](http://www.StCatherineLaboure.com). Look for the Religious Education Box.

May your experience in the Religious Education Program at St. Catherine Labouré be positive, spiritual and faith filled!

Peace,  
Mrs. Klein  
Religious Education Coordinator

## **CATECHISTS**

### **Spiritual Director**

Father Maina

### **Kindergarten**

Mrs. Chris Albrecht

### **First Grade**

Mrs. Dorothy Brait

Ms. Sharon Dassouli

### **Second Grade**

Mrs. Cathleen Burrell

Mrs. Nancy Deletto

### **Third Grade**

Mrs. Shereen Olickal

Mrs. Angela Shim

### **Fourth Grade**

Mrs. Shirley Dias

Mrs. Carol Staniec

### **Religious Education**

#### **Coordinator**

Mrs. Pat Klein

#### **Sacrament Coordinator**

Mrs. Marie Oskerka

### **Fifth Grade**

Mr. Ken Gunther

Ms. Michelle Healey

### **Six Grade**

Miss Mary Hauser

Mr. Ed Willer

### **Seventh Grade**

Mrs. Janice Seipp

### **Eighth Grade**

Mr. Tim Snow

Mr. Brian Sobecks

## **Progress Reports**

Progress reports are issued in December and April.

The report covers the following areas:

### **Evaluation Goals:**

Attendance	Knows Grade Level Doctrine
Class Participation	Completes Homework
Comes Prepared to Class	Use of Time & Talents
Attitude/Effort	Respects Authority & Property
Follows Directions	Conduct in Class
Catechists Comments	

### **Grade Level Prayers & Goals:**

KINDERGARTEN	Sign of the Cross –Glory Be
GRADE 1	God - Our Father & Hail Mary
GRADE 2	Reconciliation, Communion, Act of Contrition
GRADE 3	Church - Apostles' Creed
GRADE 4	Ten Commandments - Beatitudes Stations of the Cross- Morality
GRADE 5	Seven Sacraments & Symbols
GRADE 6	The Old Testament - The Ten Commandments
GRADE 7	The New Testament - Life of Jesus
GRADE 8	Church History, Scripture, Confirmation

# Grade Level Goals

## **Kindergarten Students Will...**

- \* Learn the **Sign of the Cross & Glory Be.**
- \* Be introduced to prayer.
- \* Develop a love for God and his creations.
- \* Leave Kindergarten wanting to be a good person.

## **First Grade Students Will...**

- \* Learn about: Advent, Christmas, Lent, Easter, Communion and Baptism.
- \* Develop a sense that prayer is a conversation with God and that we belong to a community.
- \* Learn the **Hail Mary and Our Father.**
- \* Practice a sharing and caring attitude towards their fellow classmates.

## **Second Grade Students Will...**

- \* Prepare and receive **Reconciliation and First Communion.**
- \* Develop an understanding of the Mass: the Gospel and Eucharist.
- \* Learn the **Act of Contrition.**
- \* Discuss Advent, Christmas, Lent and Easter.
- \* Strive to give Jesus our best.

## **Third Grade Students Will...**

- \* Grow in God's love through scripture and liturgy.
- \* Learn about saints, prayer, and sacraments of Initiation.
- \* Learn the **Apostles Creed.**
- \* Learn the **Marks of the Church:** One, Holy, Catholic & Apostolic.
- \* Participate in the Christmas Liturgy.

## **Fourth Grade Students Will...**

- \* Hear that they are called by name to love and serve God.
- \* Learn the **Ten Commandments** and **Beatitudes.**
- \* Develop knowledge of the Rosary, Corporal and Spiritual Works of Mercy and Saints.
- \* Participate in the **Stations of the Cross.**



## **Fifth Grade Students Will...**

- \* Learn the **Seven Sacraments** and their symbols.
- \* Study the seasons of Advent and Lent.
- \* Increase their knowledge of Mary and the Rosary.
- \* Memorize the **Holy Days of Obligation**.

## **Sixth Grade Students Will...**

- \* Learn how to look up scripture in the bible to enhance their understanding of the Word of God.
- \* Be introduced to the **Old Testament** and how the stories relate to our present lives.
- \* Memorize the **Ten Commandments**.
- \* Understand the value of the **Ten Commandments** and the background of our faith.

## **Seventh Grade Students Will...**

- \* Understand that scripture helps to develop a closer relationship to God and his word.
- \* Study the life of **Jesus**, the Sacraments, Parables and Beatitudes.
- \* Learn the **New Testament's** four gospels and Acts of the Apostles.
- \* Relate Jesus to their lives and daily successes.
- \* Develop Christ like behavior.

## **Eighth Grade Students Will...**

- \* Understand the **Sacrament of Confirmation**
- \* Review Sacraments of Initiation: Baptism, Eucharist and Confirmation.
- \* Recognize the **Holy Spirit**.
- \* Understand Church History and Learn about **Scripture**.
- \* Celebrate Liturgical Rites and Symbols of the Church.

## **Admission Policies**

### **Non-Discrimination**

- \* Our parish operates under the auspices of the Archdiocese of Chicago.
- \* We do not discriminate on the basis of sex, race, color, and national or ethnic origin.

### **Priority for Admissions**

- \* Priority for enrollment will be in this order: (1) families who are already enrolled, (2) new parish families, then (3) families of non-parishioners.
- \* The parish is authorized to make discretionary exceptions to these priorities.

### **Tuition Costs**

- \* For families with one child, the fee is \$195.00, two children, \$295.00, three or more children, \$395.00.
- \* The First Communion fee is an additional \$60.00.
- \* The Six Grade Bible fee is an additional \$20.00.
- \* The Eighth Grade Confirmation fee is an additional \$70.00.
- \* The late fee for registering after June is an additional \$50.00.
- \* For families not registered in the Parish the fee is an additional \$200.00.

### **Allergies**

- \* Please update, now and throughout the school year, all your child's allergies (including food) and current medications on the registration form.
- \* On special occasions, we may serve food.

### **Emergency Phone Numbers**

- \* Please register your current home, cell phone numbers and email addresses.
- \* For emergencies, we need contact information updated.

## Attendance Procedures

### Daily Arrivals

- \* Regular attendance is expected. Please be sure your child arrives on time. Late arrivals can be disruptive to class.

### Leaving Class Early

- \* If you will be picking up your child early due to a family commitment, please write a note to your child's catechist stating the time your child will be picked up.
- \* Please go to the classroom and personally pick up your child.
- \* **We will not allow a child to leave the building early without an adult.**

### Absences

- \* If your child is sick on a class day, please call the office at (847)724-2240 and leave a message. When reporting the absence, please leave the student's name and grade level.
- \* If your child has to miss a class due to any conflict, please notify the catechist in writing beforehand so the absence is excused.

### Custody Concerns

- \* If parents are divorced or separated, the program presumes that both parents have access to the children, unless one parent can provide evidence that he or she has the sole right.
- \* Both parents can request email and mailing addresses.

## Safety Drop-off and Pick-up Procedures

- \* All of our families need to take every safety precaution when dropping off and picking up your child on Sunday mornings. Many children are too small to be seen by large vehicles. Drop off and pick up is everyone's responsibility. Please observe **curb side** pickup and drop off in the circle drive area and the Chapel area. We ask you to drive safely and maintain a level of courtesy toward our community.
  - Children can enter the building through: Parking lot entrance near Holy Family Chapel. Left door of the circle drive school entrance. Doors will be secured at 9:15.

## **Safety Procedures for Kindergarten, First and Second Graders**

- \* Children in Kindergarten, 1st, and 2nd grades must be signed in and out of class. Children will remain in their classrooms until an **adult** signs them out.
- \* Please be prompt for arrivals and pickups.
- \* At the first class, parents fill out a form that lists adults that are allowed to pick-up your child.

## **Discipline Procedures**

- \* If there is a discipline problem in the classroom, the child will be sent to the Religious Education Office. If the problem persists, parents will be called.
- \* Cell phones calls, texting and taking pictures is not allowed during class sessions. If phones are used in class, they will be taken to the RE office and then picked up by the parent.

## **Lost & Found**

- \* There is a container in the RE office for lost items.

## **Celebrating Liturgy & Reconciliation**

Liturgies are convenient for our class times:

- \* Saturdays at 5:00 pm, Sundays at 8:00 am, 11:00 am, and 6:00 pm in Spanish
- \* Reconciliation - Saturdays at 4:00 pm. to 4:45 pm. Wednesdays 10:30 am to Noon

## **Parental Involvement**

- Model in your family an active Christian faith and reinforce the values for living a Christian faith.
- Accept the responsibility to have your children attend all classes.
- Check your child's folder to see what they have accomplished.
- Take an active approach and attend Mass and Holy Days.
- Attend the Sacrament of Reconciliation regularly.
- Attend special events in the program.

## **Sacraments**

Faith formation is an important part of our program; we encourage students to attend all years of formation. Reconciliation, Communion and Confirmation are Sacraments that are received in our program. Preparation for each of the Sacraments is a two-year program. Reconciliation and Communion begin in Grade 1 and Confirmation begins in Grade 7.

## **Protecting God's Children**

- We participate in the effort of the Archdiocese of Chicago to ensure the safety of all children. Materials will be incorporated from the Child Lures Program throughout the year.
- We have the Parent Guide from the Child Lures Prevention Program which addresses topics as harassment, boundaries, and self-esteem. If you wish more information regarding this program, please call the Religious Education Office at 847-724-2240.

## **Safety Plan – Emergencies**

- St. Catherine Labouré Religious Education is dedicated to providing a safe, orderly, and secure learning environment. During an evacuation for fire or other emergencies parents can join their children in the specified area away from the building but cannot leave with them until the evacuation is over or as directed by the catechists and emergency personal. During a lock down situation you will be allowed to enter the building after emergency personal clear the area.

## FAITH SHARING AT SCL

Dear St. Catherine Laboure` Religious Education Parents,

Thank you for entrusting your children to SCL for their Catholic religious education. This year, SCL is again honored to offer a Sunday morning program for adults. While your children learn about our faith and grow closer to God, so can you. You are all parents. You are all familiar with the phenomenon of your children pelting you with a barrage of questions regarding whatever strikes their fancy at any moment. Why not refresh your knowledge of our faith? In doing so, you will not only be better equipped to parry that barrage of questions, you will grow closer to God. After all, you want your children to know and to love Him; why not you, too?

This year, we will offer a program titled, "Practice Makes Catholic", by Joseph Paprocki. There is a popular saying "Practice Makes Perfect", but what else does practice make? If you ask Mr. Paprocki, he will tell you practice makes Catholic; in other words, there are certain distinct practices which make us essentially Catholic. The problem is many Catholics either do not understand or misunderstand why we engage in many of the practices uniquely Catholic. In "Practice Makes Catholic", Mr. Paprocki address the all-important "why" of many Catholic practices by articulating 5 key characteristics which form our Catholic identity: 1) a sense of sacramentality; 2) a commitment to community; 3) a respect for the dignity of human life and commitment to justice; 4) a reverence for Tradition; and 5) a disposition to faith and hope rather than despair. Under each of these characteristics, Paprocki explores and explains multiple Catholic practices, then describes how following each one can make a profound difference in our faith and in our lives.

Informative and inviting, "Practice Makes Catholic" is the perfect resource for all Catholics who want to get to the heart of what their faith is about.

The Study Guide for the program is divided into 21 lessons. They will be distributed at our first meeting on Sunday, 10 September. If you cannot make the first meeting, pick up the Guide the next time. Obviously, this is a voluntary program so if you cannot make it every week, that is fine. The SCL Religious Education program is 24 weeks, so our Adult Program will be the same length. A Schedule and Syllabus will be distributed at our first meeting, Sunday, 10 September. Finally, regarding our first meeting, it will be merely an introductory session. We will meet, chat and answer questions in addition to distributing materials. We will have coffee and refreshments available every week.

Sincerely,

Michael T. Corbitt    mcorbitt@msn.com

Michael A. LaTona    mlatona@comcast.net

# ***Class Dates 2017-2018***

## **Kindergarten–Seventh Class Dates**

September 10, 17, 24  
October 1, 15, 22  
November 5, 12, 19  
December 3, 10, 17  
January 7, 14, 21  
February 4, 11, 18  
March 4, 11, 18  
April 8, 15, 22

## **Eighth Grade Class Dates**

September 10, 17, 24  
October 1, 15, 22  
November 5, 12, 19  
December 3, 10, 17  
January 7, 21  
February 4, 11, 18, 25  
March 4  
March 11 Confirmation

## **Class Time:**

Sunday Morning  
9:00am - 10:30am

## **Children's Liturgy**

All Liturgies are  
Saturday 5:00 pm Mass

September 16  
October 21  
November 18  
December 24  
January 20  
February 17  
March 17  
April 21  
May 20

## **Special Events**

Christmas Pageant  
December 24, 2017

Stations of the Cross  
March 9, 2018

Confirmation  
March 11, 2018

First Communion  
May 5, 2018